

HowToChangeExt.txt

This is a checklist for changing the extensions on file names.

- 1) Open a DOS window
- 2) Use CD command to change directory to the directory (folder) with the data (skip this if you installed howToCreateDOSprompt.doc)
- 3) Make sure that the extension to be changed is only on the files that you want to change. (i.e. if your files have the extension .txt, and there is a readme.txt, the readme.txt extension will change with the rest of the files)
- 4) Type: rename *.txt *.spf (where .txt is the extension you want to change, and .spf is the extension you want the files to be named)

WRV, 7/27/2004